

Request for Club Bulletin Board

Please read and *neatly* fill out carefully and completely.

*All clubs that wish to have a bulletin board for the 2011-2012 year (including clubs that already have one) must (re)apply for a club bulletin board. Please fill out the form completely, make a copy for your own records (in the case that your form gets misplaced), and turn in the original to SBC Club Coordinator, Christie Cheung, **by 3:30pm on September 16, 2011** in box #63 in the main office. Your club will be notified of approval/disapproval by October 4, 2011 during the club representative meeting.*

Things to keep in mind:

- Your club must be up to date with all required forms and must not have been absent from club representative meetings for more than four times in order to apply.
- Applying for a bulletin board does not guarantee your club a bulletin board.
- Acceptance will depend on how many clubs apply for a bulletin board and each club's reasoning for having a bulletin board.
- Clubs may have to share larger bulletin boards depending on how many clubs are approved for bulletin board space.
- Clubs that already have a bulletin board and are reapplying are not guaranteed approval.
- There will be minimal rules (TBA at an upcoming club representative meeting) as to what is placed on your board and SBC will enforce these rules if necessary.

Club name:

Club President (name, reg):

Club President's e-mail:

Club Sponsor (name, signature):

Approximately how many years has your club existed at Lowell?

How does your club benefit the Lowell community? (Try to make this answer unique to *your* club. For example, do not put: "We provide a place for students to relax after a stressful day at Lowell.")

For what purposes other than advertising would your club bulletin board serve? (Please try to list at least three.)

What would go on your bulletin board and how often would it be updated?

For clubs that do not currently have a bulletin board . . .

Please list the top 3 places where you would want your bulletin board. (Make sure the following wall spaces either already have a bulletin board or are available to put a bulletin board on.)

1.

2.

3.

How big would you want your bulletin board to be? (Please give length and width of the board or the portion of a board in feet.)

For clubs that currently have a bulletin board . . .

Where is your bulletin board currently located?

What are the approximate dimensions of your bulletin board?

How/when did your club claim this bulletin board?

If your club paid for it, how much did it cost?

How much of your bulletin board space do you fill up with information? Would it be reasonable for you to share a portion of your bulletin board with a club that does not currently have a bulletin board? If not, please explain.

If you have any questions or concerns, please e-mail christiewcheung@gmail.com
Good luck!