Club Exemption- Service Hours

Club Name: _____

Club President: _____

Sponsor: _____

School Year (Include Spring/Fall): _____

-Please document your hours completed in the chart below. Please get both the head's signature (the principal of the school your club members are volunteering at or the person in charge of the event) AND your club sponsor's signature.

VOLUNTEER PROJECT DETAILS	DATE	NAME & SIGNATURE OF HEAD	PEOPLE X HOURS COMPLETED	TOTAL HOURS	SPONSOR SIGNATURE
Example: Volunteering at Lakeshore Elementary School	November 5, 2010	(Signature of principal)	8 x 2 hours = 16	16 hours	(signature of club sponsor)

TOTAL HOURS COMPLETED: _____

Club President Signature: _____

My club has talked to the SBC Club Coordinator, Christie Cheung, prior to completing this sheet and we have completed our 25 hours of service (honestly).

Turn in this form by Tuesday, December 6, 2011. (Although sooner would be appreciated). ☺